Action Plan

FY 2021 HEALTH AMBASSADOR PROJECT Anne Arundel County Department of Health Office of Assessment and Planning

Instructions: Email the completed action plan with the grant application to: HealthAmbassadorProject@aacounty.org

Complete the following information:

Organization Name:
Mailing Address:
Contact Person/Grant Monitor:
Phone Number:
Fax Number:
Email Address:
Name & Title of Person Signing Grant Agreement:
The purpose of this grant is for to engage with disproportionately impacted communities to increase vaccination rates
WORK PLAN:
Answer the following work plan questions for community engagement. Use your answers to help guide your action plan activities, strategies and timeline. Be specific.
 Where are you currently implementing community program(s)? (Example: Location name & area of the county.)

2. How often do you conduct community program(s)? (tentative dates or timeline)

3.	Identify partnering organization(s) or agencies (other than the Anne Arundel County Department of Health) and explain their role in the program.
4.	How will your organization conduct community engagement to ensure all impacted communities are reached?
5.	How will your organization conduct community engagement activities while adhering to safe COVID19 social distancing guidelines?
6.	What specific challenges do you face this year, as you alter the way in which you conduct your activities? (For example, technology, engagement of community, etc.)
7.	How will you reach out to and encourage the community to participate in your program?
8.	What assistance do you need from the AACDOH/CE in order to successfully implement your activities?

Performance Measures for Community Engagement

Provide an estimate for each performance measure listed that your organization will be able to accomplish from May 1, 2021 to July 30, 2021 (twelve weeks)

Performance Measure/Evaluation	Estimate
Total number of households visited	
Total number of adults educated	
Number of PPE/masks provided	
Number of people served in zipcodes most impacted by COVID (Laurel -	
20724, Annapolis - 21403, Annapolis - 21401, Lothian - 20711, Glen Burnie -	
21061, Hanover - 21076)	
Number of African American or Black community members served	
Number of Hispanic/Latino community members served	

Evaluation through Monitoring, Tracking and Reporting

- 1. DOH staff will provide on-going technical assistance during the implementation of the program.
- 2. DOH staff will regularly monitor the implementation and fidelity of the program.
- 3. Monthly reports and budgets will be reviewed and monitored.

Provide an estimated budget breakdown for each proposed line item.

4. Entry and Exit Survey will be used to measure the level of effectiveness of the program.

Expenditure Request for Community Engagement

staffing: \$
ravel: \$
echnology: \$
ducational Supplies and Other Supplies: \$_
Other Expenses: \$
ndirect Costs: \$